

Trustees' Annual Report

Year ended 31 December 2017

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Quoad Omnia Constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

Organisational Structure

The Kirk Session which meets a minimum of nine times a year is responsible for all matters within the church

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. New Monkland Parish Church holds one service on Sunday mornings at 10 am. There is a Sunday School and Bible Class, Boys Brigade and Guides. The Guild meets fortnightly and an outreach cafe takes place weekly on Wednesdays in the Church Hall. The local toddler group meets twice per week and the AA meets weekly in the Church Hall. An annual Fayre is held and a variety of social events take place throughout the year.

Reference and Administrative Information

Charity Name: Airdrie New Monkland Parish Church of Scotland
Charity Registration Number: SC011674
Congregation Reference No: 171070

Contact Address: 53 Woodhead Crescent
Glenmavis
Airdrie
ML6 0QH

Trustees

Margaret Anderson
Isabel Bannister
Margaret Blades
Helen Bonar
William Cargill
Margaret Carmichael
Margaret Croall
David Cook

Margaret Dick
Anne Grieve
Lorna Hamilton
Flora Lamont
Scott Locke
Helene Marshall
Tom Marshall
Donald Morrice

Linda Murray
Ian Paterson
John Paterson
Kenneth Paterson
Iain Salisbury
Margaret Taylor
Nan Walker
Myra Wallace

Margaret Watt
Margaret Wyatt
William Young
James Young

Elders Emeritus

Tom Clarke

Ann Taylor

Lilibet Wilson

James Whyte

Principal Office-bearers

Minister
Session Clerk
Church Treasurer:

Rev William Jackson
Margaret Millar
Derek Croall

Independent Examiner

Mrs Wendy Ward
5 Woodhead Crescent
Glenmavis
ML6 0QH

Bankers

Bank of Scotland
40 South Bridge Street
Airdrie
ML6 6JA

RBS
5 Graham Street
Airdrie
ML6 6AB

THE GREATER STORY

Like most years, 2017 had its ups and downs, highs and lows, and in-between moments. We celebrated, we lamented, we witnessed baptisms, we gathered and prayed for our village and nation and world. The Lord stretched us and grew us in new ways. By God's grace, the fruits of our prayers and our labours - seen and unseen, known and unknown - come from our desire to make our mission a reality: to make disciples through worship, community and service.

One of the most difficult challenges in this section is in choosing what stories to tell and what news to highlight because God is working through so many amazing people and doing so many exciting things in Airdrie: New Monkland makes narrowing down what to report a unique and challenging task.

Our faithful, diligent, committed, united and talented Kirk Session continue to seek new ways to serve our people and our parish. Our congregation is involved in every aspect of village life and it is to their eternal credit that their involvement in this community is sought, respected and valued.

Our buildings, through the loving and diligent care of the Trustees, are in very good order and, through investment, will be kept fit for purpose for the next generation. We recognise and thank the Local Authority for the repair and replacement of the main flight of stairs at the entrance to our historic Kirk. Very grateful thanks are also conveyed to all who help to fund, maintain and clean our historic Auld Grey Kirk and Hall, your contribution is greatly appreciated. Likewise, our Cafe Crew and Cafe Committee work to make sure that our Outreach Cafe serves the needs of our people. Our Social Committee worked so hard and creatively through the year and it was extremely satisfying to see their hard work so greatly supported and richly rewarded - likewise the hard work of the Christmas Fayre Committee.

Life never stands still, and where children, young and/or vulnerable people are concerned, life moves ever more quickly. So, grateful thanks to another Trustee, Mrs Margaret Carmichael, our Safe-Guarding Officer who so diligently oversees our robust protection policies. Grateful thanks are extended to our Sunday School Leaders and helpers for their committed and excellent work - they are an inspiration to us all.

Recognition must also be given to our excellent youth and uniformed organisations who are arguably the best leaders of such groups in Scotland. New Monkland Parish Church is greatly blessed in its very good relationships with the local school and all of its Church organisations and youth groups who, throughout the year, contribute to various forms of inclusive and progressive worship.

It's a privilege to recognize the work of our Church Officer, Mr. John Paterson, our Session Clerk, Mrs. Margaret Millar and our Treasurer, Mr. Derek Croall.

Of course, none of our mission, service or worship would be possible without you and your constant gracious and generous support.

I invite you to take some time to read through these pages and intentionally rejoice, reflect and remember God's goodness to us. May we all be encouraged enabled, exhorted and enthused as we continue on this journey together.

As ever, the year ahead presents interesting and diverse challenges and exciting opportunities for mission, worship and service in our marvellous and historic Auld Grey Kirk on the Hill.

Bill Jackson

Financial Review

The principal source of income remains regular giving and associated tax recovered under Gift Aid.

The total offerings figure of £52,154, excluding tax recovered, shows an increase of £1,466 on the previous year's £50,688.

Gift Aid Tax recovered from HMRC in respect of the calendar year 2016 was £8,592, an increase of £798 on the previous year and again we thank Margaret Blades for her work in this regard.

Promotion of the Church of Scotland's National Stewardship Campaign and of the benefits of the Gift Aid scheme will continue in 2018.

The annual Christmas Fayre was held again in November and after several years of declining revenue, raised an astonishing £3,063.98, well up on the £1,855 raised in 2016 and the highest figure since 2013.

We were also able to raise funds for good causes during that period; Carol Singing raised £252.15 for Scripture Union and Christian Aid's Rohingya Appeal benefited from £477.73 raised during the Carols by Candle-light service.

Earlier in the year, Christian Aid's East Africa Famine Appeal raised £368 and our Harvest Appeal raised a further £302.79 for Christian Aid.

Income from the weekly outreach café increased considerably from £5,959 in 2016 to £6,485 in 2017. Thanks go to all those who have worked in, or contributed to the café.

The patio at the manse was in a dangerous condition and had to be repaired at a cost of £1,220. Roof repairs to the manse cost a further £520. All of this work was paid from the Fabric Fund.

Essential repairs were carried out to the hall roof in order to make it wind and watertight. The cost for this was £5,800 and was paid from the Fabric Fund. A further £385 was spent on guttering repairs and maintenance.

£216 has been spent on Heras Fencing to protect the public from the unsafe wall at the dwelling house to the east of the hall.

The boiler in the Church was repaired at a cost of £1,097.91 and refurbishment of the vestry cost £400.

Heating and lighting costs for the year are slightly below budget.

Ministries and Mission Allocation for 2017 of £37,473 has been paid in full by standing order. The allocation for 2018 will be £39,213 – an increase of £1,740 on 2017.

Presbytery dues for 2018 are £1,002 compared to £914 in 2017.

Other significant costs during the year were:

£514 to Vincent Coyle for repairs and maintenance of the manse boiler and central heating and £819.78 to Vincent Coyle for repairs and maintenance of the cooker and boiler in the Church hall.

A contract has now been arranged with Saltire Facilities Management for maintenance of both of these boilers and heating systems.

£468 for hall cleaning.

It has been decided that the Fabric Fund should remain at £10,000 and a transfer has been made from the general fund to reinstate this figure.

Overall, total fund balances increased by £1,553 to £131,907. Whilst this compares poorly with the 2016 surplus of £7,507, it should be noted that building repairs and maintenance for the year totalled £12,583 against last year's £5,793 – an increase of £6,790.

RBS continue to operate as our principle bankers. The Airdrie Branch of RBS will close in May 2018 and operation of our account will transfer to Coatbridge, however there will be no change to our account details.

Our current account with the Bank of Scotland remains active.

Finally, I would like to thank Mrs Wendy Ward who has agreed once again to carry out the independent examination of these accounts. Her willingness to carry out this essential role is greatly appreciated.

Reserves Policy

At the year - end the total of unrestricted designated cash funds was £126,556. Due to the age of the church building it is difficult to assess the level of reserves which require to be held. In common with most other churches, our reserves are dictated by the level of expenditure in any given year against income from freewill offerings and fundraising.

The General Fund balance of £111,608 is consistent with the Trustees stated policy that the General Fund balance should be sufficient to reasonably allow for any unforeseen expenditure.

The Fabric Fund has been maintained at £10,000 to allow for ongoing upgrade to the manse.

We are not aware of any major repairs likely to be required to the Organ in the coming year, and consequently no provision has been made.

The Social Fund sits at £353 and the Youth Fund remains at £251.

No payments were made from the Benevolent Fund which remains at £1,793.

The Guild, Sunday School, Bible Class and Missionary Partner each have their own funds to enable them to fulfil their responsibilities.

The Church also holds £5,352 of restricted funds to be used for the maintenance of specific graves.

Statement of Trustees Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Margaret M c Millar

M. Millar, Session Clerk

Date *5/3/2018*

Church of Scotland

SC 0111674

Independent Examiner's Report to the Trustees of New Monkland Parish Church

I report on the accounts of the charity for the year ended 31 December 2017 which are set out herewith

Respective responsibilities of trustees and examiner

The charity trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of 2006 Accounts Regulations and
to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mrs Wendy Ward
5 Woodhead Crescent
Glenmavis
ML6 0QH

Date 6/3/18

Church of Scotland
Receipts and Payments Account
year ended 31 December 2017

	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	Total 2016 £
Receipts						
Donations and Fundraising	3	75,191.90	-	-	75,191.90	72,868.57
Other Income	4	455.00	-	-	455.00	690.00
Total Receipts		75,646.90	-	-	75,646.90	73,558.57
Payments						
Costs of generating funds	5	391.28	-	-	391.28	380.91
Charitable activities	6	73,652.49	-	-	73,652.49	65,621.06
Governance costs	7	50.00	-	-	50.00	49.83
			-	-	-	-
Total Payments		74,093.77	-	-	74,093.77	66,051.80
Excess of Receipts over Payments for the year before transfers		1,553.13	-	-	1,553.13	7,506.77
Transfers						
Excess of Receipts over Payments for the year		1,553.13	-	-	1,553.13	7,507

Church of Scotland
Statement of Balances
At 31 December 2017

	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	Total 2016 £
Bank & deposit balances brought forward at 01/01/17	8	125,002.97	5,351.43		130,354.40	122,847.63
Movement in year:						
Excess of Receipts over Payments for the year		1,553.13	-	-	1,553.13	7,506.77
Bank & deposit balances carried forward at 31/12/17		<u>126,556.10</u>	<u>5,351.43</u>	<u>-</u>	<u>131,907.53</u>	<u>130,354.40</u>

The accounts were approved by the Kirk Session on *5/3/2018*
 For and on behalf of the Kirk Session

Margaret M C M. 2018
Neil G Small

Session Clerk

Treasurer

Church of Scotland
Notes to the Accounts

1. Trustee Remuneration and Related Party Transactions

No trustee received any remuneration during the year.

During the year Mr John Paterson who is a member of the Kirk Session received expenses of £1,200.

Payment of £1,889.90 was made during the year in respect of Council Tax for the manse.

Payments totalling £1,331.18 were made to the Church of Scotland in respect of travelling expenses incurred by the minister in 2017.

2. Movements in Funds

	At 1 Jan 2017 £	Receipts £	Payments £	Transfers £	At 31 Dec 2017 £
Unrestricted funds					
Designated Fabric Fund	10,640.49	-	6,960.00	6,319.51	10,000.00
Designated Benevolent Fund	1,792.99	-	-	-	1,792.99
Designated Organ Repair Fund	-	-	-	-	-
Designated Social Fund	353.45	-	-	-	353.45
General Fund	110,397.80	72,630.74	65,101.13	(6,319.51)	111,607.90
Youth Fund	250.93	-	-	-	250.93
The Guild	677.05	2,089.47	1,545.09	-	1,221.43
Sunday School	607.28	455.15	243.67	-	818.76
Bible Class	147.36	202.00	243.88	-	105.48
Missionary Fund	135.62	269.54	-	-	405.16
	-	-	-	-	-
	-	-	-	-	-
	<u>125,002.97</u>	<u>75,646.90</u>	<u>74,093.77</u>	<u>-</u>	<u>126,556.10</u>
Restricted funds					
Trust Fund	5,351.43	-	-	-	5,351.43
	<u>5,351.43</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,351.43</u>
Endowment funds					
There are no Endowment Funds					
	<u>130,354.40</u>	<u>75,646.90</u>	<u>74,093.77</u>	<u>-</u>	<u>131,907.53</u>

Purposes of Designated Funds

Fabric Fund: The Trustees have set aside funds for the maintenance of the church property

Benevolent Fund: The Trustees have set aside funds to be utilised at the minister's sole discretion.

Organ Repair Fund: Funds set aside by the Trustees for planned maintenance of the church organ.

Youth Fund: Distribution of funds to BB, Guides, Bible Class and Sunday School to help with purchase of equipment, events etc.

The Guild: Funds raised and administered by the Guild locally.

Sunday School: Income from collections & fundraising used for purchase of materials and prizes and taking part in appropriate events

Bible Class: Income from collections & fundraising used for purchase of materials and taking part in appropriate events

Missionary Fund: Funds raised for Missionary Partner

Social Fund: Self funding of church social events

Purposes of Restricted Funds

Trust Fund: Set up many years ago, the income from which was intended to be used for maintenance of specific graves. Fell into disuse when income became insufficient to fulfil obligation.

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	Total 2016 £
3. Analysis of Donations					
Freewill Offerings	44,568.13			44,568.13	44,671.12
Tax Recovered on Gift Aid Donations	8,591.89			8,591.89	7,793.53
Ordinary Offerings (Open Plate)	7,585.93			7,585.93	6,017.36
Other Donations/Fundraising	841.12			841.12	2,058.55
Donations towards Ministries & Mission Allocation	17.00			17.00	28.20
Weekly Café	6,485.49			6,485.49	5,959.35
Annual Fayre	3,063.98			3,063.98	1,855.10
Pantomime Income	-			-	1,007.85
Life & Work	450.00			450.00	400.00
Income from Funerals, weddings etc	450.00			450.00	650.00
The Guild	100.00			100.00	100.00
Bank & Deposit interest	22.20			22.20	50.51
Investment income	-			-	-
Guild Donations, collections, Subscriptions	2,089.47			2,089.47	1,523.86
Missionary Partner Donations	269.54			269.54	131.44
Sunday School Collections	455.15			455.15	406.70
Bible Class Collections/Donations	202.00			202.00	215.00
	<u>75,191.90</u>			<u>75,191.90</u>	<u>72,868.57</u>
4. Other Income					
Contributions for use of premises	455.00			455.00	690.00
Presentation	-			-	-
Redemption of War Stock	-			-	-
Bequests	-			-	-
	<u>455.00</u>			<u>455.00</u>	<u>690.00</u>

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Endowment Funds 2017 £	Total 2017 £	Total 2016 £
Analysis of Payments					
Costs of generating funds					
5	Offering envelopes and books	391.28		391.28	380.91
		<u>391.28</u>		<u>391.28</u>	<u>380.91</u>
6	Charitable activities				
	Ministries & Mission allocation	37,473.00		37,473.00	34,985.00
	Locum	-		-	-
	Presbytery dues	914.00		914.00	866.00
	Minister's travel expenses	1,331.18		1,331.18	2,239.67
	Pulpit supply	263.00		263.00	47.50
	Church Officer expenses	1,200.00		1,200.00	900.00
	Organists Fees	3,180.08		3,180.08	3,100.08
	Organ Repairs & maintenance	102.00		102.00	156.00
	Building repairs & maintenance	12,582.84		12,582.84	5,792.50
	Bank Charges	-		-	4.00
	Council Tax	1,889.90		1,889.90	2,082.89
	Heat and light	6,593.11		6,593.11	7,011.41
	Insurance	3,157.44		3,157.44	3,198.76
	Cleaning & Laundry	236.92		236.92	132.74
	Telephone, Postage, Computer Costs	897.68		897.68	933.81
	Music Expenses	353.26		353.26	350.92
	Sunday School Materials/events	243.67		243.67	286.97
	Guild Payments	1,545.09		1,545.09	1,225.77
	Bible Class Materials/events	243.88		243.88	223.54
	Stationery	334.79		334.79	322.00
	Books, Publications & Prizes	10.00		10.00	32.47
	Outreach Expenses	37.56		37.56	355.70
	Presentations	110.00		110.00	93.80
	Earl Haig Wreath	32.00		32.00	30.50
	Donations to Congregational organisations	-		-	549.19
	Guild Donations	-		-	-
	Missionary Partner Donations	-		-	-
	Equipment	362.69		362.69	35.00
	Life & Work	546.00		546.00	480.48
	Pantomime Expenditure	-		-	67.69
	Nominations Committee/Induction Expenses	-		-	61.67
	Flowers, Miscellaneous	12.40		12.40	55.00
	Roundings	-		-	-
		<u>73,652.49</u>		<u>73,652.49</u>	<u>65,621.06</u>
7	Governance costs				
	Independent examiner's fees	50.00		50.00	49.83
		<u>50.00</u>		<u>50.00</u>	<u>49.83</u>
8	Bank Balances				
	Short Term Deposit Account	99,450.55		99,450.55 [^]	99,434.88
	HBOS Current Account	17,572.06		17,572.06 ^x	11,805.23
	RBS Current Account	6,982.66	5,351.43	12,334.09 [^]	17,546.98
	Guild Account	1,221.43		1,221.43 ^A	677.05
	Sunday School	818.76		818.76 [^]	607.28
	Missionary Partner	405.16		405.16 [^]	135.62
	Bible Class	105.48		105.48 [^]	147.36
		<u>126,556.10</u>	<u>5,351.43</u>	<u>131,907.53</u>	<u>130,354.40</u>

9 Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the National Stipend Scale, which is related to years of service. For the year under review the minimum stipend was £26,644 and the maximum stipend (in the fifth and subsequent years) £32,743

	2017	2016
	£	£
10 Collections for Third Parties		
Erskine Hospital		-
Christian Aid	1,148.52	452.87
Scripture Union	252.15	
Help for Heroes		129.40
Chris's House		228.13
St Andrew's Hospice		683.60
	<u>1,400.67</u>	<u>1,474.00</u>

APPENDIX

**FUNDS HELD ON BEHALF OF THE CONGREGATION
BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES**

	2017	2016
	£	£
<u>CAPITAL ACCOUNT</u>		
Credit Balances held at 31 December at cost	<u>4,114</u>	<u>4,114</u>
Market Value of Balances at 31 December	<u>5,294</u>	<u>4,829</u>
 <u>REVENUE ACCOUNT</u>		
Credit Balance at 31 December	6,857	6,630

Airdrie New Monkland Parish Church of Scotland

General Fund

Income Budget	Budget 2018 £	Actual 2017
Freewill Offerings	44,568	44,568
Tax Recovered on Gift Aid Donations	8,592	8,592
Ordinary Offerings (Open Plate)	7,586	7,586
Other offerings, donations etc.	504	504
Donations towards Ministries & Mission Allocation	17	17
	61,267	61,267
Weekly Café	6,485	6,485
Annual Fayre	3,064	3,064
Other Fundraising	437	437
Income from Funerals, weddings etc	450	450
Bank & Deposit interest	22	22
Contributions for use of premises	455	455
	10,913	10,913
Total Income	72,180	72,180
 Expenditure Budget		
Ministries & Mission allocation	39,213	37,473
Locum		263
Presbytery dues	1,002	914
Minister's travel expenses	1,400	1,331
Pulpit supply	263	263
	-	-
Church Officer expenses	1,200	1,200
Organists Fees	3,180	3,180
Organ Repairs & maintenance	102	102
Building repairs & maintenance	5,623	5,623
Council Tax	2,000	1,890
Heat and light	6,593	6,593
Insurance	3,189	3,157
Cleaning & Laundry	237	237
Printing	403	391
Stationery	335	335
Telephone & Postage	809	809
Equipment	150	363
Life & Work		96
Music Expenses	371	353
Publicity & advertising	-	-
Outreach Expenses	100	38
Earl Haig Wreath	32	32
Donations to Congregational organisations	-	-
Miscellaneous Expenses	12	12
Independent Examiners Fee	50	50
Total Expenditure	66,264	-
Surplus/(Deficit)	5,916	7,475